



Mercer County Technical Education Center

1397 Stafford Drive, Princeton, WV 24740 USA
Phone (304) 425-9551, FAX (304) 425-0833

REGISTRATION MCTEC - Adult Evening Classes

*Tuition Fees are required in full when registering (Tuition greater than \$400 eligible for payment plan).

*Copy of Insurance card required before first class meeting.

*To register for technical programs students must have a GED or High School Diploma.

*Random Drug Testing for Phlebotomy and Nursing Assistant.

Refund Policy: To receive a refund for tuition all class supplies must be returned to office. A withdrawal form must be completed in the office. Students will receive 100% tuition if they withdraw prior to class starting. No refunds will be given after each class's start date.

MCTEC ADULT EVENING CLASS REGISTRATION

COURSE TITLE: _____

NAME: _____

ADDRESS: _____

DAY PHONE NUMBER: _____ CELL: _____

METHOD OF PAYMENT: Cash Check Money Order
 Financial Aid (List the Source) _____

I agree with all terms of this form: _____

Signature

Date

As required by Federal Laws and Regulations, the Mercer county Board of Education does not discriminate on the basis of, sex, race, color, religion, disability, native language or national origin in employment or its educational programs or activities. Inquiries may be referred to the Title IX Coordinator, or to Section 504 Coordinator, Mercer county Schools, 1403 Honaker Avenue, Princeton, WV 24740, Phone 304-487-1551, or to the U.S. Department of Education's director of the Office for Civil Rights.